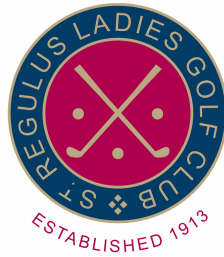


St Regulus Ladies' Golf Club



Club Rules for St Regulus Ladies' Golf Club

**9 Pilmour Links
St Andrews
Fife
KY16 9JG**

1. The Club shall be called "The St Regulus Ladies' Golf Club"
2. The Club is constituted for the promotion of the game of golf and for the benefit of all members interested therein.

Election of the Committee

3. The whole management and control of the Club shall be vested in the Executive Committee (hereafter called the Committee), which shall consist of the following Office Bearers:
 1. Captain who will retire from that office after service of not more than two consecutive years.
 2. Vice-Captain who shall be nominated by the Captain for approval by the Committee and who shall succeed the Captain in office.
 3. Honorary Secretary
 4. Honorary Treasurer
 5. Honorary Handicap Secretary
 6. Assistant Handicap Secretary
 7. Honorary Putting Convenor
 8. Honorary Social Convenor
 9. Honorary Junior Convenor
 10. Honorary House Convenor
4. Plus six members elected to the Committee (hereafter elected member(s)) for a two-year period.
5. Plus the immediate Past Captain as after-mentioned.
6. An Honorary Handicap Secretary and an Assistant Handicap Secretary shall be appointed, initially for a period of two years, thereafter elected by members of the Club, to be responsible for keeping records for handicap purposes.
7. Seven of the Committee shall form a quorum.

8. The Committee shall meet monthly on a date to be displayed on the Club notice board.
9. No elected member may serve for more than four consecutive years.
10. Four senior elected members of the Committee (those in their second year of election) shall retire annually but may be re-elected.
11. The immediate Past Captain only shall be invited to serve a further year on the Committee after vacating the office of Captain.
12. Each Sub Committee as after-mentioned shall be entitled to appoint a deputy to attend any meeting of the Committee in place of any of their representatives who cannot attend such a meeting and the deputy shall have the same rights and privileges as the representative.
13. The Committee shall have the following Sub Committees:

Putting Committee: consisting of Honorary Putting Convenor, Assistant Putting Convenor and who may with the permission of the Committee co-opt members as necessary to administer all putting competitions and the rules pertaining thereto, as delegated by the Committee. The Putting Section is open to all Club members.

Social Committee: consisting of Honorary Social Convenor, Assistant Social Convenor and who may with the permission of the Committee, co-opt members as necessary to administer social events as delegated by the Committee.

Handicap Committee: consisting of Honorary Handicap Secretary, Assistant Handicap Secretary and who may with the permission of the Committee, co-opt members as necessary to administer competitions and members' handicaps as delegated by the Committee.

House Committee: consisting of Honorary House Convenor who may with the permission of the Committee, co-opt members as necessary to monitor and upkeep the fabric and contents of the Clubrooms as delegated by the Committee.

Annual General Meeting

14. The Annual General Meeting of the Club shall be held on the first Thursday of December each year at 7.30 pm when a statement of the Club's affairs for the preceding year shall be submitted and Office Bearers as aforementioned elected for the ensuing year.
15. Twenty five members shall constitute a quorum.
16. The Honorary Treasurer shall keep correct accounts and books showing the financial affairs and intromissions of the Club. A Statement of Accounts that has been examined by an independent professional auditor and financial report shall be submitted to the Annual General Meeting by the Honorary Treasurer.
17. The Committee shall recommend to the Annual General Meeting a Captain and Vice-Captain for the ensuing year. The offices of the new Captain and Vice-Captain shall be held only by persons who have served at least one year as a member of the Committee.

18. The vacancies to the Committee shall be filled up in the following manner. The Committee shall suggest the names of four members and any member may propose or second members who are willing to serve. The names of those nominated as willing to serve, duly proposed and seconded must be handed to the Honorary Secretary seven days before the Annual General Meeting, and these names, along with those of the four members suggested by the Committee, shall be posted on the notice board of the Club four days before that Meeting. The names of the four members suggested by the Committee and those of members who are willing to serve, shall be voted on by ballot on the day of the Annual General Meeting from 10.00 to 18.00 and 19.00 to 19.30. Members unable to attend in person may vote by proxy in accordance with any guidance produced by the Honorary Secretary under the direction of the Executive Committee. Those of the number asked for having the majority votes shall be elected members of the Committee. In the event of a tie, the election shall be decided by lot.
19. Vacancies occurring in the Committee during the year shall forthwith be filled up by the Committee until the Annual General Meeting.
20. A professional Auditor will be appointed annually.
21. The Annual General Meeting shall grant and authorise payment of Honoraria.
22. The Rules shall not be altered except by a majority of two thirds of those present at the Annual General Meeting, or at a Special General Meeting called for the purpose, and intimation of the proposed alterations must be given either by notice or motion at a previous General Meeting or in the circular calling the Meeting.
23. Any member desiring to move an alteration of the Rules at the Annual General Meeting must intimate the terms of her motion to the Honorary Secretary before 1 November.
24. The members of the Club may, at the Annual General Meeting, or at any Special General Meeting, make Bye-Laws and add to or alter existing Bye-Laws, if any, regulating the conduct of the Club's affairs. Such Byelaws will not be incorporated within the printed Rules but must be posted in the Clubhouse. The Committee alone shall have power to deal with, in their discretion, any breach of the Byelaws.
25. The Annual General Meeting shall set a sum for extraordinary expenditure, which the Committee shall not be authorised to exceed except in the case of urgent structural repairs.
26. The level of subscription rates for the following year will be decided at the Annual General Meeting.
27. The rates to be set shall cover Entry Fees, Ordinary Membership, Youth Membership, Junior Membership, Putting Membership and Students' Temporary Membership. The rates will thereafter be displayed in the Clubhouse.

Fees and Subscriptions

28. The Annual Subscription is due on 1 January each year and is payable to the Honorary Treasurer, and until such payment is made a member shall not be entitled to enter any Club Competitions. New members admitted after 31 August shall pay the full Entry Fee and half the current Annual Subscription.

29. Any member failing to pay her Annual Subscription by 31 March shall cease to be a member of the Club and shall not be permitted to play or take part in any of the proceedings of the Club and her name shall be removed from the membership list. Anyone re-entering the Club will pay the full Entry Fee and Subscription.
30. For the three/four years of under graduate life in St Andrews, students will pay the full Ordinary or Youth Membership Annual Subscription (depending on age of student) but the Entry Fee will be postponed. If however they still wish to be members after that time, they will pay the full Entry Fee in addition to the current Annual Subscription.
31. A member on paying her Entrance Fee and Subscription shall be considered thereby to have submitted herself to the Rules of the Club.

Absence Abroad

32. Members absent from the United Kingdom during an entire period for which the Subscription is due, viz 1 January to 31 December, shall not be liable for it, providing they have intimated their absence to the Honorary Secretary in writing before the Subscription becomes payable.

Membership

33. There will be no more than 350 Club members at any one time, excluding members who have Junior Membership, Putting Membership and Students' Temporary Membership.
34. The memberships are:

Ordinary Membership - for ladies who are 23 years of age and over on 1 January of subscription year.

Youth Membership – for ladies who are 18 years of age to under 23 years of age on 1 January of subscription year.

Junior Membership – for girls who are under 18 years of age on 1 January of subscription year.

Putting Membership – for ladies who do not play in golf competitions.

Students' Temporary Membership - for ladies who are under graduates in St Andrews.

35. Any lady desiring to be admitted as a member of the Club, shall be proposed by one member and seconded by another (both of whom have been members of the Club for one year and know the applicant personally). In the event of a lady newly arrived in the area, she should have a bona fide letter of reference and make herself known to a member of the Club, who may recommend that a member of the Committee shall second her application.
36. The Honorary Secretary shall post the name(s) on the notice board of the Club for at least fourteen days. At the same time a notice shall be posted on the notice board intimating that any member wishing to make representations regarding any of the applicants for membership must do so in writing to the Honorary Secretary within seven days from the date of the notice being posted. The powers of admission or otherwise, of new members shall be vested in the Committee, and on the expiry of fourteen days from the posting of the nomination, the Committee shall be empowered to admit, or exclude, one or all of the applicants.

37. On admission of a new member, the Honorary Secretary shall notify same, and the Honorary Treasurer shall furnish each member with a copy of the Rules on payment of the entry money and subscription, and until such payment is made, such persons shall not be entitled to any of the privileges of membership. Anyone neglecting to pay these dues within two months from the date of her election shall be considered as having declined to become a member.
38. Every member shall communicate any change of address to the Honorary Secretary, and any notice posted to such address shall be considered as duly delivered.
39. An alphabetical list of members and list of the Committee and Sub Committees, and appointed Trustees, shall be posted in the Clubroom.

Resignation

40. Members who wish to resign must intimate their intention to the Honorary Secretary in writing by 31 December prior to the Annual Subscription falling due.

Life Members

41. The Captain shall have power to recommend to the Committee for Life Membership any member who has given outstanding and exceptional service to the Club. The election of the Life Member(s) shall be ratified at the Annual General Meeting. Such Life Member(s) shall retain the rights and privileges of a Member. Not more than fifteen Life Members shall exist at the same time.

Honorary Members

42. The Executive Committee shall be empowered to invite outstanding ladies in the field of golf to become Honorary Members of the Club. Honorary Members shall not pay a subscription. They shall have no vote in the affairs of the Club but shall otherwise have all the privileges of the ordinary members. There will be no more than two Honorary Members at any one time.

Conduct

43. If the conduct of any member or members be such as appears to the Committee to endanger the character, interest or good order of the Club the Committee shall be empowered, but only after interviewing such member or members and not receiving a satisfactory explanation or undertaking as to future conduct, to call on such member or members to resign. In cases of failure to comply, their names shall within two months be removed from the membership list. The Committee will review a decision to call on a member to resign if the member can show good reason to request them to do so. Any requests to review a decision shall be made to the Honorary Secretary in writing and signed by the person making it.
44. All complaints shall be made to the Honorary Secretary in writing and signed by the person making them. The Honorary Secretary shall submit them to the Committee who shall have power to deal with them as they see fit.

Meetings

45. The Captain, whom failing the Vice-Captain shall be Chairperson of all Meetings, and in their absence, a Chairperson shall be appointed by the Committee. In the case of equality of voting, the Chairperson shall have a casting vote as well as a vote.
46. A Special General Meeting may be called:
 - (a) when the Committee deem it necessary; or
 - (b) on a requisition being presented to the Honorary Secretary stating the motion be brought before the Meeting and signed by at least fifteen members.

This meeting will be held within two months of the requisition. Members shall be given twenty one days notice of this Special General Meeting and any amendments to be made must be given in writing to the Honorary Secretary seven days before the meeting and a copy thereto shall forthwith be posted on the Club notice board.

47. Notice of at least four days, shall be given by the Honorary Secretary of all meetings, and in the case of Special General Meetings the notice shall specify the business to be brought before the Meeting, but if urgent business has to be disposed of, a Committee Meeting may be held on shorter notice.

Competitions

48. The Captain, Vice-Captain and Honorary Handicap Secretary, with assistance from experienced club members, will be responsible for the organisation of the smooth running of all club competitions on behalf of the Committee.

Heritable Property

49. The heritable property belonging to the Club shall be vested in the Captain, Honorary Secretary and Honorary Treasurer and their respective successors in office as Trustees for the Club, and the Trustees, of whom there shall be a minimum of three and a maximum of five in number, nominated by the Club at an Annual General Meeting. The Captain, Honorary Secretary and Honorary Treasurer and their respective successors in office as Trustees foresaid and the said nominated Trustees (and successors in office if appointed) shall have full power to execute all necessary documents in relation to such property. Vacancies caused by death, resignation or residence abroad of any of the said nominated Trustees may, if the Club considers it expedient, be filled at a Special General Meeting.
50. No member shall take, or cause to be taken away from the Club, any property of the Club.
51. The Club accepts no responsibility or liability for the personal property of members.

Dissolution or Winding Up of the Club

52. The Club is non-profit making and all profits and surpluses will be used to maintain and or improve the Club facilities or to carry out the objectives of the Club.
53. No profit or surplus shall be distributed (other than to another non-profit making body on a winding up or dissolution of the Club).

54. If upon winding up or dissolution of the Club there remains after the satisfaction of all debts and liabilities any property whatsoever this shall be transferred either to any association to which the Club is affiliated or, to some other organisation or organisations having objectives similar to the Club. This organisation shall be determined by the members of the Club by resolution at a General meeting.

These rules have been approved and accepted as the rules for St Regulus Ladies' Golf Club, signed, *Ms Iris Kerr* (Captain)